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SECURITY INFORMATION

ST-2259

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17 December 1952

WEEKLY ACTIVITY REPORT #51

NEW ACTIVITIES

I. Office of Acting Chief, Assessment and Evaluation

a. On 16 December, eighteen senior staff members of TR(S) attended a briefing on Assessment and Evaluation functions. [redacted] presented information to the group.

b. [redacted] participated in a Selection Panel meeting on 12 December as Colonel Baird's representative. A brief presentation of Assessment capabilities and potentialities was given. Prior to this meeting, conferences were held with [redacted] concerning various phases of Assessment and Evaluation activities that might be of interest to the Career Planning Group.

c. Dr. Winfield Scott contacted [redacted] as Tracy Barnes representative to discuss assessment of PR personnel. A meeting to take place sometime during the week of 15 December was agreed upon.

d. On 16 December, [redacted] reported that the problem of assessment cancellations had been discussed at the Placement Office staff meeting held on that day. He explained that the cancellations had been due to the general review that had been undertaken by the DD/P to evaluate all personnel in the process of selection. He indicated that the period of cancellations was about over. It is noted that there were seven cancellations during this reporting period. However, in every case we were notified in sufficient time to make proper allowances.

II. Assessment Branch

a. Assessment cases scheduled	17
b. Assessments performed	10
c. Cases written	9
d. Cases outstanding	12
e. Professional trainee tests reported and recorded	6

f. The site now in use for covert assessments is deemed to be highly unsatisfactory. The difficulties in securing adequate space during December and January have made it necessary to require that offices requesting covert assessments beginning 1 January furnish the assessment site.

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Total Number - 35

From 1-2 December group
Through 22-23 December group

Breakdown of cases by sex, age, GS level, applicant/employee, referring office/staff, projected job assignment, and final rating.

I. Sex

Males.....	31
Females.....	4
Total	35

II. Age

20-24 years.....	1
25-29	15
30-34	11
35-39	3
40-44	2
45-49	2
50-54	0
55-59	1
Total	35

III. GS Level

GS-4	1
GS-5	2
GS-7	11
GS-9	7
GS-11.....	0
GS-12.....	1
GS-13.....	3
GS-14.....	0
GS-15.....	1
Lt.	1
Captain.....	1
Contract.....	4
Unknown.....	3
Total	35

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Employee.....	23
Applicant.....	12
Total	35

V. Desk/Staff Referring for Assessments

A. DDP.....	2
FI.....	14
FP.....	14
FM.....	2
Medical Division.....	2
RCM.....	1
Total	35

B. FE.....	10
SE.....	1
NEA.....	6
RE.....	11
SE.....	2
WE.....	1
WH.....	1
Medical Division.....	2
Scientific Support Staff.....	1
Total	35

VI. Projected Job Assignment

Overt:

Chief of FM Activities.....	1
I.O.....	9
Case Officer.....	2
Operations Officer.....	3
Intelligence Assistant.....	2
Maritime OPS Officer.....	1
Lang./Area Specialist.....	1
Admin. Assistant.....	1
Clerk Stenographer.....	1
Mass Steward.....	1
Referred by Medical Department.....	2
Unknown.....	1
Sub-Total	26

Covert:

Agent.....	4
Operations Officer.....	2
Station Chief.....	1
Case Officer.....	1
Documentation Officer and Photographer.....	1
Total	9

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